

Spring Brook Watershed Lake Management District

Annual Meeting Agenda

**Date, Time and Location of Meeting: 10:30 am; Saturday, June 12, 2004 Home of Doug Kincaid
S63 W30961 Rd X; Mukwonago, WI**

Order of Business:

1. Call to Order, Pledge of Allegiance, Announcements, Correspondence, Open Forum

Announcements:

Correspondence:

2. Minutes: Bea Gerbitz--Review and Approve the Minutes of June 7, 2003 Annual Meeting

3. *Special Orders of the Day***: 1. Jeff Thornton--“Environmentally Friendly Yard Care”**

4. Treasurer’s Report: D. Spatz--Account Status/Comments and Review of Expenses for Payment

1. Authorization to Pay Insurance Premium

2. Audit Report

5. Budget Hearing /Adoption of Budget and Tax Levy

6. Election of Commissioner

7. Chairman’s Report to the 2004 Annual Meeting

8. Old Business: 1. Dam Maintenance/controlled burning-mowing-water weeds etc.

9. New Business:

1. Confirmation of Date for the next Annual meeting

10. Adjournment.

Doug Kincaid, Chairman

For additional items to the agenda or questions, please call Bea Gerbitz-262-392-2833 or D. Kincaid-414-282-7209

Publicly posted and e-mailed to the Waukesha County Clerk’s office. 1. Waukesha Court House 2. Mukwonago Town Hall (inside and out) 3. Library 4. Mukwonago Chief--(location, time and date only)

Spring Brook Watershed Lake Management District

Board of Commissioner's Meeting Agenda

Date, Time and Location of Meeting: Saturday, June 12, 2004 Home of Doug Kincaid
S63 W30961 Rd X; Mukwonago, WI Immediately following the Annual Meeting

Order of Business:

- 1. Call to Order and Welcome**
- 2. Approval of the expenditures for Annual Meeting Party**
- 3. Election of Officers for the Board of Commissioners**
- 4. Set date, time and location for the next meeting of the Board of Commissioners.**
- 5. Adjournment**

Doug Kincaid, Chairman

#

Chairman's Report to the 2004 Annual Meeting

6/12/04

The following is a brief summary of some of the occurrences that took place that are of interest to the members of the District:

1. There were 4 open meetings of the board in the past year plus the annual meeting.
No Closed Meetings were held.
2. The Annual Meeting of 2003 included the presentation of a plaque to Dr. Jeff Thornton for all of his work and dedication to the SBWLMD followed by a picnic and celebration of our acquisition of the dam.
3. We finally received the Video from Visu-Sewer of the Drop Outlet that was taken in June 2003. We also received the report from RSV Engineering of the condition of the drop outlet after their reviewing of the video.
This report stated that the drop outlet was in excellent condition and in no need of repair or replacement.
4. Finalization of all our obligations to Jim Ward , our attorney, and other creditors for which Jim Ward held escrow funds were all completed.
5. A Lake Management Plan was approved by the SBWLMD Feb 2nd 2004.
6. April 6, 2004 the District mailed out 2 Water Quality Fact Sheets to approximately 70 property owners in the Spring Brook Watershed . They were titled "Rethinking Yard Care" and "Lawn and Garden Fertilizers". This was the 1st mailing for implementation of the Lake Protection Plan for Willow Spring Lake set forth by the Southeastern WI Regional Planning Commission. Thank you Dale Spatz!!
7. Harvey Zale passed away Feb 22, 2004--he was a great help as a neighbor and District member--- Harvey will be greatly missed.
8. The town has helped us mow the dam a few times appx 12 feet down on both sides. This has helped us with weed control and dam maintenance. We greatly appreciate this help.

Doug Kincaid, chairman

#OFFICIAL BALLOT
FOR
SPRING BROOK WATERSHED LAKE MANAGEMENT DISTRICT
June 12, 2004

INSTRUCTIONS: "Vote for not more than one candidate. If you desire to vote for individual candidates, make a cross (X) in the square at the RIGHT of the name of each candidate for whom you wish to vote. To vote for a person whose name does not appear on the ballot, write the name in the blank space provided for this purpose."

NOTICE TO ELECTORS: Pursuant to the provisions of Section 33.30(3)(a), Wis. Stats., "at the annual meeting, electors and property owners shall...elect by secret ballot one or more commissioners to fill vacancies occurring in the elected membership of the district board."

Pursuant to the provisions of Section 5.54, Wis. Stats., "this ballot may be invalid unless initialed by 2 election inspectors. If cast as an absentee ballot, the ballot must bear the initials of the municipal clerk or deputy clerk."

Ballot issued by

_____ (Initials of inspectors)

Absentee Elector's Ballot issued by

_____ (Initials of municipal clerk or deputy clerk)

.....

Write-in Candidate

Certification of Elector Assistance

I certify that this ballot was marked or punched by me for an elector who is authorized under the law to have assistance, upon request and as directed by the elector.

_____ (Signature of assisting individual)

[To appear on the envelope into which an absentee elector's ballot is inserted: the Secretary of the District shall act as the municipal clerk for purposes of voting.]

CERTIFICATION FOR ABSENT VOTING

I, _____, certify subject to the penalties of Section 12.60(1)(b), Wis. Stats., for false statements that I am an elector or property owner of the Spring Brook Watershed Lake Management District, state of Wisconsin, and am entitled to vote in the district election to be held on June 7, 2003; that I cannot appear at the polling place of the district in election day because I expect to be absent from the municipality or because of age, sickness, handicap, physical disability, religious reasons, jury duty, or service as an election official. I certify that I exhibited the enclosed ballot unmarked to the 2 witnesses or person administering the oath, that I then in their presence and in the presence of no other person marked the ballot and enclosed and sealed the same in this envelope in such manner that no one but myself and any person rendering assistance under Section 6.87(5), Wis. Stats., if I requested assistance, could know how I voted.

Signed _____

COMPLETE ONE OF THE FOLLOWING:

We, the undersigned witnesses, subject to the penalties of Section 12.60(1)(b), Wis. Stats., for false statements, certify that the above statements are true and the voting procedure was executed as there stated. Neither of us is a candidate for any office on the enclosed ballot (except in the case of an incumbent municipal clerk). The elector was not solicited or advised by us for or against any candidate or measure.

_____ (Name)

_____ (Address)

_____ (Name)

_____ (Address)

Subscribed to before me this _____ day of _____, A.D., 2003, and I hereby certify that I am not a candidate on the ballot upon which the affiant voted (unless I am an incumbent municipal clerk), that the voting procedure above was executed as therein stated, and that the affiant was not solicited or advised by me to vote for or against any candidate or measure.

_____ (Name)

_____ (Title)

_____ (State)